

Par.1. **Material Transmitted and Purpose** – Transmitted with this Manual Letter are changes to Service Chapter 510-05.

Par. 2. **Effective Date** – Changes included in this manual letter are effective on or after June 1, 2023, unless otherwise indicated.

1. Workers with Disabilities 510-05-57

This section has been updated with the new due date for premiums and that no longer will the notice include an envelope, effective June 1, 2023.

Premiums for Workers with Disabilities 510-05-57-35

2. Prior to authorizing initial eligibility for any month(s) prior to the future benefit month, the individual must pay the premium due. Premium payments received by the county must be submitted to the department's Fiscal Administration unit using the Medicaid credit form, SFN 828. Premiums for future benefit months are due on the ~~tenth~~ **fifteenth** day of the future month and do not need to be paid prior to authorization.
4. Monthly premium notifications will be sent informing eligible individuals of any premium amount(s) due. ~~The notice will include a self-addressed envelope for the individual to send the premium payment directly to the Fiscal Administration unit.~~

Any excess monies received by the Fiscal Administration unit will not be immediately refunded, but will be held as credit, and will be applied to future premiums due. When an individual becomes ineligible for Workers with Disabilities coverage for a period of more than 30 days, Fiscal Administration will return any credit balance to the individual in the form of a refund.

If a premium payment by check is returned due to non-sufficient funds, the premium will be considered unpaid.

2. Children with Disabilities 510-05-58

This section has been updated with the new due date for premiums, effective June 1, 2023.

Premium Calculation for Children with Disabilities 510-05-58-30

3. Prior to authorizing initial eligibility for any month(s) prior to the future benefit month, the individual is required to pay any premiums due for those benefit months. Premium payments received by the county must be submitted to the department's Fiscal Administration unit using the Medicaid credit form, SFN 828. Premiums for future benefit months are due on the ~~tenth~~ **fifteenth** day of the future month.

3. Assets 510-05-70

This section is being updated to link an updated review coversheet for annuities and IRA's.

Annuities 510-05-70-45

3. Annuities may be submitted to the Medicaid Eligibility unit for assistance in determining whether the annuity is countable as an asset or whether a disqualifying transfer occurred. A copy of the entire annuity policy, the date of birth of the annuitant, and verification of the annuity purchase price and, if applicable, date of annuitization must be secured and submitted with the inquiry. A [review cover sheet](#) is available on the DHS County Intranet web site under the "Medicaid-Healthy Steps/Hard Cards/Annuity Information" folder for those wishing to submit an annuity to the Medicaid Eligibility Unit. Annuity checklists are also available in that folder for those workers wishing to make the determinations on their own. There is a separate checklist depending on when the annuity was last purchased or changed.

4. Income 510-05-85

This section has been updated with the current remedial care link. Effective April 1, 2023.

Income Deductions 510-05-85-35

5. Except in determining eligibility for the Medicare Savings Programs, the cost of remedial care for an individual residing in a specialized facility is limited to the difference between the recipient's cost of care at the facility (e.g. remedial rate in a basic care facility) and the regular medically needy income level may be deducted.